

MARION COUNTY
JOB DESCRIPTION

		Department:	Conservation
Job Title:	Equipment Operator 1	FLSA Designation:	Non-exempt
Effective Date:	January 2007	Reports To:	Park Ranger

PURPOSE

Under general supervision, performs unskilled and repetitive manual labor activities including the operation of light equipment, principally mowers and trucks in order to mow and trim campgrounds, picnic areas, ditches and shoulder of park roads, prairie grass fields, food plots, cabin areas; performs related duties as assigned.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES

The following duties are typical for this position. These are not to be construed as exclusive or all inclusive. Other duties may be required and assigned.

Mows grass, trims grass, prunes tree limbs back, mows weeds, picks up trash, cuts brush, loads and unloads supplies, and performs other manual jobs; may operate various automotive, construction, and maintenance equipment after instruction; may assist in servicing equipment; performs related work as directed.

Mows and trims at all county parks and recreational areas. Prunes limbs back as needed for moving purposes.

Maintains mower tractor. Greases mower deck and tractor, checks fluid levels, clean tractor as needed, changes mower blades as needed. Changes oils and filters, and sharpens blades. Cleans the shop.

Maintains records for servicing equipment used in mower operations. Keeps daily records of the work day and maintenance records for particular jobs.

MINIMUM EDUCATION AND EXPERIENCE REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

High school diploma or General Education Degree (GED).

Specific knowledge of a body of rules or operations for a particular functional area or areas such as might be acquired in one year of prior related experience.

Certificates, Licenses, Registrations

Valid drivers license

MENTAL AND PHYSICAL COMPETENCIES REQUIRED TO PERFORM ESSENTIAL FUNCTIONS

Language Ability

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

Mathematical Skills

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw or interpret graphs.

Cognitive Demands

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

Equipment Used

Mower Tractor

Mower Deck

Grinder

Air Impact

Wrenches

Grease Gun

Self Contained Front Mount Mowers

String and Blade Trimmers

Pruning Shears

Chain Saws

Physical Demands

Indoor and outdoor environment involving sitting on and riding a self contained front mount mower, walking, occasional bending, lifting and carrying light objects generally weighing 75 lbs. or less. Horizontal and vertical reaching motion is required. Aptitudes required are those typically associated with eye/hand/foot coordination, hand and finger dexterity, motor coordination, hearing and conversation skills.

Environmental Adaptability

Work, particularly during the recreational season, is subject to a variety of potential dangerous conditions associated with park maintenance including but not limited to: traffic, unleveled or bumpy surfaces, vegetation, electrical boxes, water hydrants, slippery surfaces, as well as exposure to dust, fumes, heat, noise, cold, and inclement weather.

I have carefully read and understand the contents of this job description. I understand the responsibilities, requirements and duties expected of me. I understand that this is not necessarily an exhaustive list of responsibilities, skills, duties, requirements, efforts or working conditions associated with the job. While this list is intended to be an accurate reflection of the current job, the Employer reserves the right to revise the functions and duties of the job or to require that additional or different tasks be performed as directed by the Employer. I understand that I may be required to work overtime, different shifts or hours outside the normally defined workday or workweek. I also understand that this job description does not constitute a contract of employment nor alter my status as an at-will employee. I have the right to terminate my employment at any time and for any reason, and the Employer has a similar right.

Employee's Signature

Date

Department Head

Date

Marion County is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will consider reasonable accommodations for qualified individuals with disabilities and encourages prospective employees and incumbents to discuss potential accommodations with the Employer.