
POLICY FOR ADOPT-A-ROADSIDE

1. POLICY OBJECTIVE

- a. The Marion County "Adopt-A-Roadside" Program allows individuals and organizations an opportunity to improve the quality of our road rights-of-way. These opportunities have the potential to:
 - i. Reduce litter along roadsides
 - ii. Improve the environment and beautify roadsides
 - iii. Building broad-based community support for anti-litter and right-of-way beautification programs.

2. PROGRAM REQUIREMENTS

- a. The Road Department will work with the sponsor to determine the specific section of right-of-way to be adopted.
- b. Sponsorship will be for a minimum of 1 mile and 2 years.
- c. Litter must be removed a minimum of once per year depending on the area and conditions
- d. Sponsorship will not be granted to political parties, political candidates, elected officials or entities, which would constitute partisan endorsement.
- e. Sponsors agree to indemnify and hold harmless Marion County, its Board of Supervisors, officers and employees from all liability, judgment, costs, expenses and claims from damages, or alleged damages of any nature whatsoever to any person or property arising from the performance or non-performance of right-of-way work. Sponsors agree that in the performance or non-performance of right-of-way work that they are initiators and volunteers and are in no way to be considered employees of the Board of Supervisors or the Marion County Road Department.
- f. If, in the sole judgment of the Department, it is found that the sponsor is not meeting terms and conditions of the agreement and this policy, the Department may terminate the sponsorship.

3. PROCEDURE FOR ROADSIDE ADOPTION

- a. An individual or a representative of an organization should contact the Road Department at (641)828-2225.
- b. The Road Department will explain the program, assist the sponsor in choosing a location and send out application and additional information.
- c. The sponsor shall complete the application, sign the request form, indicate if signs are requested, and return to the Marion County Road Department, 402 Willetts Drive, Knoxville, IA 50318. Sponsorship signage is not a requirement for AAR; however if requested, it can help gain recognition for themselves and build a positive image for Marion County.
- d. All applications are subject to approval by the County Engineer.

4. SPONSOR RESPONSIBILITIES

- a. Completely execute and submit permit to Road Department.
- b. Coordinate with the Road Department prior to commencing activities a minimum of 48 hours in advance. The Road Department must be notified of the location of the bags that will be left along the road (usually by an Adopt-A-Roadway sign).
- c. All participants are expected to wear safety vests when in the right-of-way. Hi-visibility vests and orange trash bags will be provided by the Marion County Road Department at 402 Willetts Dr. Knoxville, IA 50138
- d. Conduct a safety meeting prior to participating in any "Adopt-A-Roadside" activity.
- e. Insuring participants 14 years of age or younger are furnished adequate supervision by one or more adults.
- f. Set up advance warning signs when the sponsor is on the right-of-way and remove them only after work has been completed. If sponsorship signs are available, flip the warning sign prior to and after completing activities.
- g. Placing filled trash bags adjacent to "Adopt-A-Roadside sponsorship signs (if applicable) for pick up and disposal by the Road Department.
- h. Return unused materials and/or supplies furnished by the Road Department, within one week after completion.
- i. Abide by all state & local laws during the performance of litter removal. Report any suspicious activities or materials to the Marion County Sheriff's Office at 641-828-2220.

5. ROAD DEPARTMENT RESPONSIBILITIES

- a. Review and approve application.
- b. Erect a sign at each end of the adopted section with the Sponsor's name or acronym displayed (if requested).
- c. Provide reflective vests, trash bags, & advance warning signs.
- d. Remove filled trash bags, and large, heavy or hazardous items.

6. APPLICATION

- a. See attached Application to "Adopt-A-Roadside."

This policy is hereby accepted and adopted on this _____ day of _____, 2016

Mark Raymie, Chairman

Jim Kingery, Vice Chairman

Craig Agan, Member